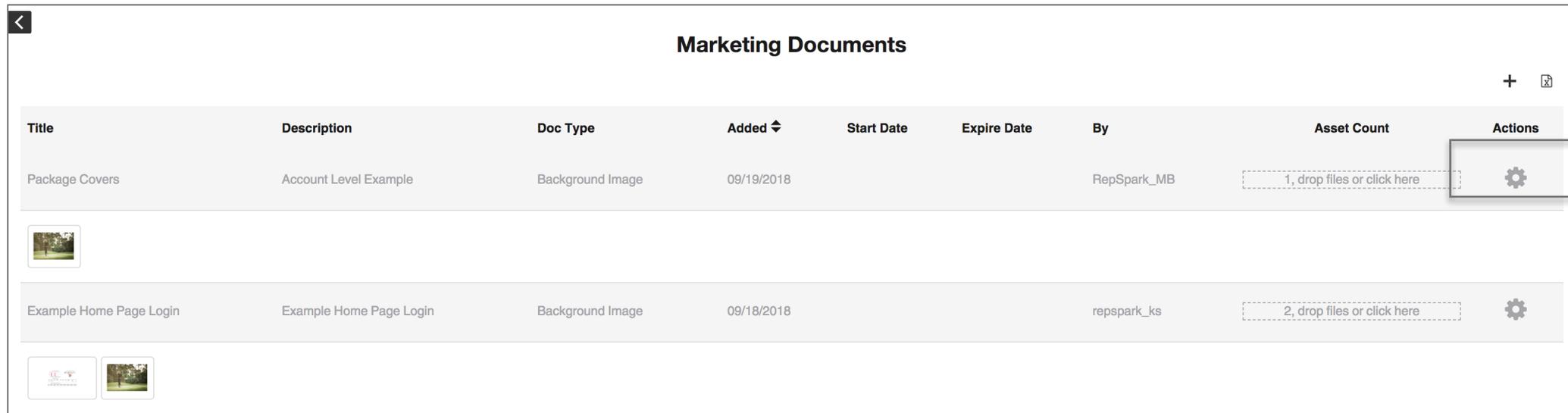


# Marketing

- The Marketing section is where users can view added marketing material, wish list covers and acceptable logos.



Title	Description	Doc Type	Added	Start Date	Expire Date	By	Asset Count	Actions
Package Covers	Account Level Example	Background Image	09/19/2018			RepSpark_MB	1, drop files or click here	
Example Home Page Login	Example Home Page Login	Background Image	09/18/2018			repspark_ks	2, drop files or click here	

- To download the images, simply click on the gear and click download. If there is more than one item, the download will come as a zip file.

# Marketing-Admin- Adding Assets

- To start, click on the + in the upper right corner of the documents page.
- Admin will have the option to add new documents to the marketing section. Document types include:
  - Marketing Items: Images, Press Releases, In-Store Examples
  - Logo Images: Logos you want users to access while creating line sheets.
  - Cover Images: Cover images you want users to access while creating wish lists and line sheets.
  - Login Page Background Images: This will direct what image is displayed on the login page.

You can choose an expiration date for each.

\*Please note that there can only be one Login Background Page active at a time.

- To add assets to the folder, simply drag the assets into the folder or you can click to add files to the folder.



### Create New Document

**Title**

**Description**

**Start Date [9/26/2018]**

**Expire Date [9/26/2018]**

**Document type**

- ✓ Marketing Items
- Logo Images
- Cover Images
- Login Page Background Images
- ALL

**Roles**

Close Save